

## FAU University Press Standard Formatting

Format and other details must be discussed with and agreed by FAU University Press.

### **DIN A5 is used for**

- Ausgezeichnete Abschlussarbeiten der Erlanger Geschichtswissenschaft
- Erlanger Migrations- und Integrationsstudien
- FAU Lehren und Lernen
- FAU Studien aus der Informatik
- FAU Studien Materialwissenschaft und Werkstofftechnik
- FAU Studien zu Menschenrechten
- FAU Studien Gender Differenz Diversität
- FAU Studies in Business and Economics

### **17 x 24 cm is used for**

- FAU Forschungen Reihe A: Geisteswissenschaften
- FAU Forschungen Reihe B: Medizin, Naturwissenschaft, Technik
- FAU Kunst und Bildung<sup>1</sup>
- FAU Studien aus dem Maschinenbau<sup>2</sup>
- FAU Studien aus der Elektrotechnik
- FAU Studien aus der Philosophischen Fakultät
- FAU Studien aus der Rechtswissenschaft
- FAU Studies Chemical and Biological Engineering
- FAU Studies Mathematics & Physics
- Kleine Schriften zu Kultur und Geschichte der Friedrich-Alexander-Universität (FAU)

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<sup>1</sup> Special formats are also allowed here.

<sup>2</sup> Furthermore specific series characteristics are to be adhered here – please note that it is best to use the separate templates

## Page setup for DIN A 5 (14.8 x 21.0 cm)

<b>Page Layout</b>	Mirrored
Inner margin	23 mm
Outer margin	Min. 18 mm
Head of page	23 mm to text body, 10 mm to the column title
Foot of page to end of text body or footnotes	Min. 18 mm
Foot of page to page number	10 mm
Text alignment	Block alignment
Page layout	Mirrored

<b>Font, layout</b>	Constantia*
Headlines	Constantia, left alignment, 16 pt
Line spacing	Single-spaced
Continuous text	Constantia 10 pt
Quotations	Constantia 9 pt, indent 5 mm on both sides
Footnotes	Constantia 9 pt
Dividing line above footnotes	52 mm length
Page numbers, font	Constantia (same as text)
Page numbers, alignment	Bottom, outer edge, 9 pt
Column title	Outer edges of the pages, 9 pt
Captions	9 pt Constantia regular

\*In LaTeX, Garamond is to be used as a substitute.

## Page setup for 17 x 24 cm

<b>Page Layout</b>	Mirrored
Inner margin	25 mm
Outer margin	20 mm
Head of page	25 mm to text body, 10 mm to the column title
Foot of page to end of text body or footnotes	20 mm
Foot of page to page number	12,5 mm
Text alignment	Block alignment

<b>Font, layout</b>	Constantia*
Headlines	Constantia, left alignment, 16 pt
Line spacing	Single-spaced
Continuous text	Constantia 11 pt
Citations	Constantia 10 pt, indent: 5 mm on both sides
Footnotes	9 pt Constantia
Page numbers , font	Digits Constantia (as continuous text)
Page numbers, alignment	Bottom, outer edge, 9 pt
Dividing line above footnotes	52 mm length
Captions	9 pt Constantia regular
Column title	Outer edges of the pages, 9 pt

\*In LaTeX, Garamond is to be used as a substitute.

## **Format**

A style sheet in WORD for chapter headings or subheadings is available from FAU University Press.

## **Illustrations**

Illustrations may be found here:

<http://www.prometheus-bildarchiv.de/> (Campus license) or from providers of royalty-free images on the internet such as Pixabay, Pexels, Unsplash etc.

## **Data format**

**The document must be** delivered as a PDF file.

Important: All resources such as fonts, images, tables etc. will need to be embedded.

Color images must be saved in CMYK mode.